



Capper & Jones Solicitors

Client Purchase Instruction Form

Title (Mr, Mrs, Miss, Dr etc)	Other
Full name (include first name, any middle names and surname)	
Date of birth	
NI number	
Marital status	
Contact telephone numbers	Home Mobile
Occupation	Job title:
E-mail address	
Address	

Title (Mr, Mrs, Miss, Dr etc)	Other
Full name (include first name and any middle names)	
Date of birth	
NI number	
Marital status	
Contact telephone numbers	Home Mobile
Occupation	Job title:
E-mail address	
Address	

Correspondence address (if different from above)	
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Estate agent	
Address of property to be purchased (including postcode)	
Purchase price	£
Name of mortgage lender	
Amount to be borrowed	£
Source of deposit/balance purchase price If there is more than one source of funds, please use the options into the other dropdown menus, otherwise mark them as "not applicable"	Other
Please provide us with evidence of the source of funds	You should carefully read the enclosed notes on how to prove source of funds. We will require documentary evidence of source of funds.

Is the purchase of your property dependent on the sale of another?	
Does the purchase transaction involve any of these elements?	
Purpose of purchase	
In what capacity are you purchasing the property?	
If you are purchasing as joint owners, how do you wish to hold the property? Please see enclosed information sheet	
<u>STAMP DUTY:</u> Are you a First Time Buyer? Is the property you are purchasing a second home/buy to let property?	Please ensure you read the guidance we have provided and use the flowchart to determine whether a higher rate surcharge will apply
Have you agreed any matters with the seller(s)? (e.g. purchase of contents, completion dates etc)	
Will there be other person(s) aged 17 or over living at the property? If so, please provide their full name(s) and age(s)	
Are you connected to the seller(s) in any way? (e.g. relations, in-laws etc)	
Is there any other information that we need to know? (e.g. any other terms agreed)	

PAYMENT INSTRUCTION FORM

In case we have to send money to you following completion of the transaction, please let us have your instructions as to how you would like us to pay these funds to you.

Please select your preferred payment option from the dropdown box. Unfortunately, we are unable to offer Faster Payments at the current time due the payment amount limits imposed by banks and building societies:

Name of account	
Bank name	
Account number	
Sort code	
Reference (if any)	

ALL ACCOUNT HOLDERS MUST SIGN

If you are joint owners and wish us to pay funds into a bank account which is not in joint names, please both sign to confirm that you both authorise us to do this.

Signature:

Print name:

Please print your name where indicated and we then will print out this form and send it to you for checking and signature. You can then return the paper form to us.

Signature:

Print name:
